



Family, Career and Community Leaders of America
Missouri Association
Missouri Department of Elementary and Secondary Education
PO Box 480 • Jefferson City, Missouri 65102
(573) 522-6543 • mofccla@dese.mo.gov • <https://missourifccla.org>

FALL LEADERSHIP CONFERENCE

PROGRAM INFORMATION

Date

November 2-3, 2025

Location

St. Louis Union Station Hotel
1820 Market Street | St. Louis, MO 63103 | (314) 231-1234
<https://www.hilton.com/en/hotels/stlcuqq-st-louis-union-station-hotel/>

Required to Attend

- State Executive Council and Advisers
- Advisers to Regional Vice Presidents



All Missouri FCCLA chapters are encouraged to send a chapter delegation to the Fall Leadership Conference. Chapters should choose delegates based upon interest in FCCLA and the student's ability to be a positive representative of the school and chapter. There is no limit on the number of members that may be registered to represent a chapter; however, chapters should make note of the following policy for supervision of students:

- There should be one chaperone (adviser, parent, or other adult) for every four student delegates or major fraction thereof. Any chapter with delegates in attendance must have at least one adviser delegate.
- Missouri FCCLA insurance requires all chaperones onsite to be registered for the conference.

REGISTRATION INFORMATION & DEADLINES

Fall Leadership Conference registration fee is **\$90** per person and includes one hot breakfast buffet on the second day of the conference, the official conference t-shirt and lapel pin, a personalized souvenir name badge, admission to sessions, and more. Lodging, some entertainment options, and other meals are not included in the registration fee. Competitive events participants will incur an additional fee as follows:

- Show-Me Skills Events: \$10 per competitor, per event
- Show-Me Skills cancellations: Entries cancelled less than 24 hours prior to the start of FLC, or on-site, will be charged a \$10 cancellation fee per entry.

To register for Fall Leadership Conference, visit <https://www.registermychapter.com/fccla/mo-flc> on or after September 1, 2025!

- Regular registration deadline: **October 10, 2025, 6:00pm**
- Late registration deadline: **October 17, 2025, 6:00pm**

Registrations added between October 10 and October 17, 2025, will incur an added fee of \$25 per person (total late registration fee - \$115 per person), and are not guaranteed a conference t-shirt and lapel pin.

All individuals will be required to complete and sign a DESE & Missouri FCCLA Release and Conduct Form. Once the chapter adviser has received all forms, he or she should submit the Chapter Assurances Agreement on the Missouri

FCCLA website on the Advisers page or the Join > Affiliation page. One Chapter Assurances Agreement is required per chapter annually. If the 2025-2026 Chapter Assurances Agreement has been previously submitted (beginning August 1, 2025), it does not need to be submitted again. Advisers and chaperones should always have a hard copy of these forms with them during the conference.

SUBSTITUTIONS & CANCELLATIONS

After registration is submitted, substitutions will incur a \$25 per person fee, and cancellations will be eligible for up to 50% refund until October 17, 2025. After October 17, no substitutions or refunds will be permitted.

Substitutions should be sent to dependonusllc@gmail.com. Refund requests must be made in writing to dependonusllc@gmail.com before **6:00pm on October 17, 2025**. No phone requests or requests to any other email will be accepted. *A cancellation exception may be made for entire chapters canceling because of extreme emergency situations. In this instance, the request must be made in writing to the state adviser via email to Ashley.Witte@dese.mo.gov no later than the first day of the conference.*

PAYMENT

Payments may be completed by PayPal, credit card, or check. Choose the correct option for your chapter when submitting registration. Credit card payments will incur a 4% credit card processing fee.

Check payments should be made payable to Missouri FCCLA, include a copy of the invoice, and mailed to:

**Missouri FCCLA
PO Box 480
Jefferson City, MO 65102**

If using a Purchase Order at the time of conference registration, a copy of the PO, along with the estimated date of payment, should be emailed to dependonusllc@gmail.com. Any chapter with an outstanding balance as of October 29, 2025, will be required to submit a Credit Card Authorization form to receive the chapter registration packet upon arrival at the conference. If payment is not received by December 17, 2025, the credit card authorized will be charged for the full balance plus a 20% convenience fee. The credit card authorization form is located on the Missouri FCCLA website, on the Fall Leadership Conference page.

CONFERENCE LODGING

All conference activities and sessions will take place at St. Louis Union Station Hotel. There is ample parking available at the hotel. Hotel guests will be directed to park in the hotel's West Lot. Drive-ins or day guests are directed to park in the South Lot. Parking rates for all vehicles except buses or large freight trucks are \$50 per day for valet and \$40 per day for self-parking.

FCCLA chapters attending the Fall Leadership Conference are required to stay at the conference hotel and are encouraged to make lodging reservations as early as possible but must be made no later than **October 17, 2025**. Chapters located within thirty miles of the conference location may request exemption from the housing requirement by emailing Ashley.Witte@dese.mo.gov no later than October 17, 2025.

Lodging Costs

Hotel cost is **\$165.00** per room per night; up to four guests per room. Hotel room rates are subject to the current occupancy tax, which is 7.25%.

Reserve all anticipated rooms using the provided booking link below, entering student names as you make your reservations. Be sure to use a credit card that has the appropriate limit for the number of rooms blocked. All rooms reserved with a credit card on the booking link will be pre-keyed based on arrival time provided at the time of

conference registration, with every attempt made to have rooms ready by arrival time. However, it is important that chapters keep in mind that official hotel check-in is not until 4:00pm and it should not be assumed that rooms will be available prior to that time. Please be patient and kind when waiting for rooms to become available.

Reservation link: <https://www.hilton.com/en/book/reservation/deeplink?&ctyhocn=STLCUQQ&arrivalDate=2025-11-1&departureDate=2025-11-2&groupCode=FCCLA>

DRESS CODE

The State Executive Council has approved the following dress code Fall Leadership Conference **ONLY**. For this conference only, attendees may follow the following guidelines:

- Blue jeans or black jeans with no rips, holes, distressing and/or discoloration of any kind
- Day 1: FCCLA shirt of any kind
- Day 2: Fall Leadership Conference t-shirt
- Shoes

If blue jeans or black jeans are not appropriate (i.e. containing any level of rips, holes and/or distressing or discoloration), the official Missouri FCCLA conference dress code must be followed.

- FCCLA red blazer is encouraged
- Red, black, or white polo or professional white shirt (long or short sleeves)
- Black bottoms (slacks, skirt, sheath dress – skirts and dresses must be knee-length)
- Neckwear options can include neckwear from the official emblematic supplier, black or red tie or bow tie, a single strand of pearls, red/black/white scarf, or no neckwear
- Shoes (black preferred)

Competitive event participants must be in the official Missouri FCCLA dress code for competition, as follows:

- FCCLA red blazer is encouraged
- Red, black, or white polo or professional white shirt (long or short sleeves)
- Black bottoms (slacks, skirt, sheath dress – skirts and dresses must be knee-length)
- Neckwear options can include neckwear from the official emblematic supplier, black or red tie or bow tie, a single strand of pearls, red/black/white scarf, or no neckwear
- Shoes (black preferred)

Advisers may choose to wear the conference dress code, or other business professional attire.

NOTE: This casual dress code **ONLY** applies to Fall Leadership Conference. All other Missouri FCCLA conferences and events, such as State Leadership Conference, will require the **Missouri FCCLA official conference dress**.

ARRIVAL AT THE CONFERENCE

Upon arrival at the conference, one adviser from each chapter (have students wait elsewhere) should check in at the registration desk at the Depot Registration Office, located near the Regency Ballrooms at the St. Louis Union Station Hotel. Registration will be from 9:00am to 12:00pm on Sunday, November 2, 2025. Conference registration packets, Show-Me Skills Events registration, and conference t-shirt pick-up will all be distributed at the conference registration desk.

If a chapter is unable to pick up registration packets due to a travel emergency, call the conference management team at (573) 508-9169. Another chapter's adviser will be allowed to pick up the chapter packet; however, they must confirm the required information and Missouri FCCLA is not responsible for incorrect information for the chapter.

FOR MORE INFORMATION

For more information on the 2025 Missouri FCCLA Fall Leadership Conference and to stay up-to-date, visit the Fall Leadership Conference page on the Missouri FCCLA website at <https://missourifccla.org/attend/fall-leadership-conference/>.