



2024-2025 REGIONAL & STATE OFFICER SCREENING INFORMATION & APPLICATION

Member commitment and involvement are vital to the health of any organization. Taking a leadership role beyond the chapter level provides opportunities for improving leadership skills; personal growth; meeting new people; travel and involvement; being a spokesperson for FCCLA; and helping the organization reach its goals. Members wishing to run for regional, state and/or national office must be enthusiastic, knowledgeable about FCCLA, energetic, innovative, futuristic and committed to the organization.

Each family and consumer sciences program should receive information on regional screening procedures and deadlines from the regional president and adviser. Questions regarding regional elections should be directed to the regional president and adviser.

REGULATIONS FOR SUBMITTING OFFICER QUALIFICATIONS

1. Candidate must be listed as a member of a chapter that is affiliated at the regional, state, and national levels with dues payment processed by the national office on or before December 8.
2. Officer Qualification Forms must be submitted through the online application process. **This includes uploading scanned copies of the signature pages included in this packet. Digital photos of these forms will not be accepted.** Originals of these forms may be requested by the state/regional association.
3. Since the Officer Qualification Form may be reproduced for the use of the voting delegates, candidates should be sure all words are spelled correctly and the form is neat in appearance.
4. Before completing the Officer Qualification Form, members and advisers should make sure that the candidate meets the qualifications for the office they are seeking as stated in the bylaws.

REGIONAL OFFICERS MUST:

1. President, Vice President, Secretary and Treasurer – Completed, at the time of candidacy, at least one semester of Family Consumer Sciences and Human Services instruction at the 7th grade level or above.
2. Reporter, Parliamentarian, and other officers as deemed necessary by the regional association – Completed, at the time of candidacy, at least 1 quarter (9 weeks) of Family Consumer Sciences and Human Services instruction.
3. Be an active member of an FCCLA chapter affiliated at regional, state, and national levels.
4. Have held a responsible position at the chapter level. *Examples: Chapter officer, Committee Chairperson*
5. Have completed, or be currently working toward completion of, a Power of One unit.

STATE OFFICERS MUST:

1. Completed, at the time of candidacy, a minimum of one year of Family Consumer Sciences and Human Services instruction at the 7th grade level or above.
2. Be an active member of an FCCLA chapter affiliated at regional, state, and national levels.
3. Have held a responsible position at the chapter level. *Examples: Chapter Officer, Committee Chairperson*
4. Must have completed all five Power of One units and apply for recognition through the established recognition process for the current year.

5. Demonstrate interest in Family Consumer Sciences education and outstanding qualities of leadership, teamwork, and experience in parliamentary procedures.
6. Have the approval and support of parents or guardians, local chapter, local adviser, and local school administration.
7. A scholastic rating of at least 3.0 on a 4.0 scale.

NATIONAL CANDIDATES

The national officer candidate(s) must meet the requirements set forth by the national organization.

1. Currently an active member in an affiliated chapter and has been an active member in good standing for at least one year.
2. A minimum of one year of Family Consumer Sciences classes.
3. Approval of the state association.
Candidates must meet the eligibility requirements for State Officers (above) to receive approval of the state association for national office candidacy.
4. Not a present or former member of the National Executive Council.

If a student is elected to run as a national officer candidate representing Missouri FCCLA, the candidate will work with the state office to prepare the officer packet. This includes, but is not limited to, sending a completed resume to the state office for suggestions and improvements and sending the completed packet to the state office for required signatures. The state office will send the packet to the national office.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email: civilrights@dese.mo.gov.

OFFICER CANDIDATE APPLICATION SUPPORT FORM

By signing below we the undersigned, support and approve the candidate in their decision to pursue a regional and/or state officer position, we also have been made aware of and support the following:

Seeking Office (check all that apply)

- State Officer Regional President Regional Officer

General

- I have read the Officer Qualification Information
- I have read the qualifications listed in the state bylaws (Article V) and agree that the candidate meets the qualifications for the position he/she is seeking, as well as any relevant regional bylaws for qualification.
- I have read and agree to follow the campaigning policy.
- It will be necessary for officers to participate in meetings on school days and be away from home.

Regional Officer/Regional President

- All regional officers are expected to attend regional officer training at state leadership conference.
- REGIONAL PRESIDENTS are required to attend state leadership conference and fall leadership conference (State Bylaws, Revised 2017). Additional dates may be required by the region.

State Officers

- Advisers are responsible for supporting the candidate and are to assist the officers in completing his/her duties including but not limited to attending/chaperoning events.
- I have read the SEC handbook and agree to follow the guidelines and expectations outlined.

Signatures

All signatures required in blue or black ink. Original form may be requested by state/regional association.

Candidate Name (Print)

Candidate Signature Date

Chapter Adviser Name (Print)

Chapter Adviser Signature Date

School Administrator Name (Print)

School Administrator Signature Date

Parent/Guardian Name (Print)

Parent or Guardian Signature Date

Transcript Information Verification

GPA*

Semesters** of FCS Instruction

Counselor Name (Print)

Counselor Signature Date

*State Officer Candidates only

**7th grade or above, quarter classes should be indicated with .5 (does not include current semester)

STATE OFFICER CANDIDATE – EVENTS COMMITMENT FORM

There are several events that are required during the term of a State Officer (State Bylaws, Revised 2023). Below is a list of those events and the current dates. **Dates are subject to change. Other meetings may be called to accommodate business that needs to be conducted.**

This document must be signed and submitted with the officer application to be eligible to run for a state officer position. The original document needs to be mailed to the state office if elected. It will not be distributed as part of the packet for officer elections. Failure to agree to these dates will disqualify a participant.

If a State Officer Candidate is aware of a conflict concerning one of the dates listed below, he/she must discuss the conflict with the state adviser prior to elections on the regional level. If the state officer candidate is aware of the conflict and fails to follow this process, the current State Executive Council reserves the right to follow protocol regarding officer probation and/or removal.

Missouri FCCLA State Leadership Conference: March 16-19, 2024 – Osage Beach, Missouri

SEC Spring Planning Meeting: June 6-7, 2024 – Jefferson City, Missouri

FCCLA National Leadership Conference: June 29-July 3, 2024 – Seattle, Washington

SEC Summer Planning Meeting: July 21-24, 2024 – Springfield, Missouri

Regional Officer Retreat: August 9, 2024 – Jefferson City, Missouri

Missouri FCCLA Fall Leadership Conference: October 11-14, 2024 – Osage Beach, Missouri

SEC Winter Planning Meeting: December 12-13, 2024 – Jefferson City, Missouri

Legislative Shadowing Project: February 25-26, 2025 – Jefferson City, Missouri

Missouri FCCLA State Leadership Conference: March 15-18, 2025 – Osage Beach, Missouri

Signatures

All signatures required in blue or black ink. Original form may be requested by state/regional association.

Candidate Name (Print)

Candidate Signature

Date

Chapter Adviser Name (Print)

Chapter Adviser Signature

Date

School Administrator Name (Print)

School Administrator Signature

Date

Parent/Guardian Name (Print)

Parent or Guardian Signature

Date