



National Program Award Application Tips

Would your chapter like to be nationally recognized for your accomplishments in FCCLA? By submitting a National Program Award Application, you give your chapter the chance to be recognized on stage at the National Leadership Conference and receive a cash award.

WHAT TO DO AT THE BEGINNING OF YOUR PROJECT

- 1.) **Learn about the National Program Awards.** You can learn about our national program awards by visiting <https://fcclainc.org/engage/national-programs>.
- 2.) **Read these important documents:**
 - Program Award Application Terms and Conditions
 - Frequently Asked Questions
- 3.) **Preview the award application** and share it with your chapter and adviser, so you understand what you'll be evaluated on. To preview the application, log onto the FCCLA affiliation system (see directions below) and print out a blank copy of the application. You can also save it as a Word document and update it throughout the project.

WHAT TO DO DURING YOUR PROJECT

- Remember to take plenty of pictures while your chapter is participating in the program. We want to see what your chapter did, not just hear about it.
- Make sure to keep up with the amount of people participating, your media efforts, and what kind of impact was made in your community after the program completion. (Refer to the application for specific requirements). Understanding the impact your project made in your community will help us better recognize your chapter for their accomplishments.
- Be mindful of the **March 1st deadline** and be sure to schedule time before that date with your adviser to allow plenty of time for them to submit the application. Have all photos and attachments ready to go and in the proper file format.

WHAT TO DO ONCE YOUR PROJECT IS COMPLETE

Your chapter is just **three steps** away from recognition.

Step One: Log on to the FCCLA affiliation system found here:

Chapter Login: <https://affiliation.registermychapter.com/fccla#>

Members Login: <https://affiliation.registermychapter.com/fccla/members#>



Step Two: Select the “Programs Awards” tab and choose the award you wish to apply for.

Step Three: Fill out the required fields and hit submit (no later than **March 1st** deadline).

Helpful Tips

- Print the preview application save it in a Microsoft Word document to ensure your work is saved, then copy and paste directly into the online award system.
- Be specific in your application, it is important to provide as much information about your project as possible in the application. This will help us gain a better understanding on your chapter’s goals and initiatives.

INDIVIDUAL AWARDS AND RECOGNITION

Power of One

FCCLA offers national recognition to individual chapter members who complete all five FCCLA Power of One units. This honor includes special recognition on the FCCLA website and at the National Leadership Conference. To gain recognition, follow these steps:

1. Member completes all Five Units for Power of One
2. Members submits the Five Unit Recognition Application to their Chapter Adviser
 - a. The application is available in the Power of One Program Guide. The guide is available for free here: <https://fcclainc.org/engage/national-programs>
3. Chapter Adviser logs onto the FCCLA Portal and checks off the names of members who have completed Power of One. (Go to Program Awards tab, click on Power of One, Apply Now, then view list of all members). At that time, the Adviser should also include a link to view their member’s applications on a document sharing site such as Google or Dropbox.
4. The current year Power of One Certificate will be posted to all Chapter Portals on the Resource Tab by **Mid-April**.

For more information about applying for National Program Awards check out the Frequently Asked Questions or email us at programs@fcclainc.org. Thank you for participating in FCCLA’s National Programs and good luck with your projects!