



FCCLA Workshop Planning Template

Title:	Audience:
Presenter(s):	Length:
Technology Needs:	Objective/Goal:
Evaluation Process:	

Handout Title	Resource	Responsible	# Copies

Supplies/Materials	Quantity	Responsible
Ex. Scissors	10	National Staff

Additional Comments:



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Time	ACTIVITY
0 - 5	<u>Welcome and Introductions</u>
5 - 10	<u>Explanation of Workshop Objectives</u> • •
10 - 60	<u>Topic/Objective #1</u> • •
60 - 110	<u>Topic/Objective #2</u> • •
60 - 110	<u>Topic/Objective #3</u> • •
60 - 110	<u>Topic/Objective #4</u> •
110-120	<u>Questions and Reflections</u> • •

Additional Comments: